



## **Constitution and By-Laws of the Sheridan Park Golf Club**

**Articles 1 and 2** have been deleted. They merely stated the obvious, that we were a golf club playing at the Sheridan Park Golf Course.

### **ARTICLE 3**

Section A - The annual dues of this club shall be determined by a majority of the Board of Directors at their January meeting.

Section B - The membership shall be from March 1 to the last day of February of the following year.

Section C - All dues are payable to the club Treasurer by March 1.

Section D - All candidates for club membership shall sign an application which must be approved and signed by two club members in good standing who, by signing agree on the applicant's good character. When suitable information has been received by the Club Board, a vote for membership shall be taken. A majority vote is needed for the applicant to be accepted.

Section E - An initiation fee in addition to annual dues will be levied to new members their first year. This fee to be determined by the Board. New applicants will be notified in a timely manner.

Section F - The Secretary will be given free annual dues. The Treasurer and the Handicap Chairman will be given a fee set by the Board.

Section G - Members entering Armed Forces will be classified as inactive. After six months of their return , with payment of annual dues, they will be reinstated.

Sec. H The number of members shall be left to the discretion of the Board.

### **ARTICLE 4**

Any member whose conduct appears to endanger the good name and character of the club can be expelled by a majority vote of the club Board. No vote shall be taken until said party has been notified either in person, by phone, or by letter. This person shall have five days to ask for a hearing before the Board to defend himself. If said person fails to respond to the notification, it will be assumed he does not wish to challenge the charges. The Board will then proceed with the vote.

### **ARTICLE 5 - Board of Directors**

Section A - The Board of Directors shall consist of at least eight and no more than fifteen members. The said members shall manage and control the affairs of the club, elect the members thereof, select the Chairmanship of the various committees needed, and take cognizance of all infractions of the Constitution and By-Laws.



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Section B - Each Director shall be elected to a term of three years. Any Director at the end of his term may nominate himself for another three year term, and if elected, serve again. There is no waiting period between terms.

Section C - The yearly term for Directors shall be from the annual Fall Party of one year to the next. The annual Fall Party shall be held in the month of November.

Section D - The Board of Directors shall not authorize any expenditures or indebtedness beyond the income of the club.

Section E - Any Director who misses two consecutive meetings without a reasonable cause accepted by the Board, shall be notified by the Secretary, that lack of attendance at the next meeting shall be taken as his desire to resign.

Section F - Nominations for the Board of Directors shall be done by posting a notice on the club room bulletin board. This notice will direct any interested member to sign the notice on the appropriate line expressing his desire to run for a board seat. When, and if, any Board members term is up, a ballot containing all the names on the sign up sheet will be mailed, by the Secretary, to all members. Members will return their ballots by mail, prior to the annual Fall Party. Results of the voting will be announced at the Fall Party,

Section G - If a Board member resigns before his term is finished, the Board may wish to replace him for the remainder of his term. An alternate Board member would then be chosen to finish his term. An alternate Board member is one who did not garner enough votes to be elected. The Board must chose the alternate who had the most votes of the alternates.

### **ARTICLE 6 - Officers**

Section A - The Officers of the club shall be, President, Vice President, Secretary, and Treasurer.

Section B - The Board, at the December meeting, shall elect the above named Officers for the coming year.

Section C - The President will preside over all meetings, issue calls for other meetings, and shall appoint the various standing and special committees. He shall have no vote on Board matters requiring a vote. Only in the event of a tie, will he be allowed to vote.

The Vice President will assume the duties of the President in his absence. However, the Vice President will still retain his vote.

The Treasurer will be the custodian of the club money and property. He will also be responsible to the Secretary for membership cards. The Treasurer will make a financial statement to the membership at the annual Fall Party.



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The Secretary will notify the Board of all meetings, keep records of attendance, issue all notices of the club, make and keep a true record of meetings of the Board and of the club. He shall have custody of the Constitution and By-Laws, conduct the correspondence of the club and issue all such notifications.

### **ARTICLE 7**

Section A - Golf and publicity shall have a chairman who will select his own committee to work with. It will prepare a list of club events for the season, issue the rules of play, and be court of final decision in all disputes relating to play in club events. It shall incur no obligations unless approved by the Board. It will take responsibility for all publicity of the club. It shall determine, prior to the season, the distribution of prizes and record same on the events program.

Handicap shall have a chairman who will select his own committee to take charge of the club members handicap. Handicaps are to be posted at least once a month and if necessary, penalize any member for a violation of the rules which might affect his handicap.

Entertainment shall have a chairman who will select his own committee who will have charge of all social activities of the club.

Membership and Welfare shall have a chairman who will select his own committee, take charge of all matters pertaining to membership. This committee will review all new applications and consult the Board on possible acceptance and to notify the applicant of the decision.

Prizes shall have a chairman who will select his own committee to obtain and award prizes as soon as possible. To event winners Trophies and special prizes will be awarded at the Fall Party.

Rules and Greens shall have a chairman who will select his own committee to set up and supervise all rules pertaining to play, Match or Medal. It shall be the duty of this committee to referee all matches where needed. The committee will govern the rules for inter-club matches.

Finance and budget shall have a committee who will select his own committee to supervise and control the clubs expenditures. The chairman of this committee must be the Treasurer. This committee will prepare an operating budget prior to each season. It will receive and record all moneys of the club. It shall also be the duty of this committee to see that all committees adhere to the provisions of the budget and to audit the club books at the end of each fiscal year.

### **ARTICLE 8 - Amendments**

Section A - All amendments to the By-Laws of this club shall be proposed by the Board of Directors and shall be voted on by the general membership at the Spring or Fall Party only. The proposal must receive a majority vote of those present to amend. Any amendment approved by the membership must be inserted in to the By-



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Laws within thirty days.

Section B - All members must be notified at least thirty days prior to the general meeting of any proposed amendment.

Section C - The Board of Directors shall meet at least once a month throughout the year. Two general meetings shall be held each year. One in the Spring, the other in November. The time and place to be determined by the Board of Directors and the Entertainment chairman.

This revised printing of the Constitution and By-Laws was done in March of 2004. Some wording was changed to better express the meaning of the articles. The intent of the articles was not changed. Over the years many amendments were made to the original By-Laws. Many recordings of these are lost to history.

Below is a list of known amendments:

### ARTICLE 3

Sec. H Amended April 1st 1960  
Sec. I Amended April 1st 1960  
Sec. B Amended Nov. 9th 1963  
Sec. A Amended Nov. 9th 1963  
Sec.A1 Added to By-Laws Nov. 13th 1971  
Sec. I Deleted May 1973

### ARTICLE 5

Sec. B Amended Nov. 1962

### ARTICLE 8

Sec. D Amended April 1972

### ARTICLE 3

Sec. A Amended Nov. 1974  
Sec.A1 Amended April 1982  
Sec. A Amended Nov. 1984

**ARTICLE 9 - Lifetime Membership** - Very early copies of the By-Laws do not have this article. However, later copies do have it. Just when it was added is not known.

Any member who, because of advancing age, or medical condition, is unable to play more than a few holes of



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golf at any one time, but still wishes to be a part of the social activities of the club, may at the discretion of the Board, be awarded a lifetime membership. Any member who accepts this lifetime membership must understand that their handicap will no longer be listed on the handicap sheet. No annual dues will be required and a "Lifetime Member" card will be issued. This type of award will only be given to members who, in the past, have shown a willingness to help the club in their many tasks.